



PORT TAMPA BAY

ENVIRONMENTAL DEPARTMENT

1101 Channelside Dr. Tampa, FL 33602
Ph: (813) 905-5031 · Fax: (813) 905-5050
www.tampaport.com

MINOR WORK PERMIT APPLICATION TO PERFORM WORK IN WATERS OF THE HILLSBOROUGH COUNTY PORT DISTRICT

For Official Use Only: Application #

Date Received:

☐ NEW

☐ PERMIT REVISION

☐ AFTER-THE-FACT Permit# _____

SECTION I

1. MINOR WORK PERMIT APPLICATION – Project Name & Brief Project Description:

2. PROPERTY OWNER / APPLICANT INFORMATION

☐ Request to be present at site inspection

First Name: _____ Last Name: _____

Company Name/Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Email Address: _____

3. AUTHORIZED AGENT INFORMATION *Separate proof of assigned Authorized Agent may need to be submitted.

☐ Request to be present at site inspection

First Name: _____ Last Name: _____

Company Name/Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Email Address: _____

4. CONTRACTOR INFORMATION

☐ Request to be present at site inspection

First Name: _____ Last Name: _____

Company Name/Title: _____

Mailing Address: _____

City: _____ State: _____ Zip Code: _____

Telephone Number: _____

Email Address: _____

SECTION II

1. LOCATION OF PROPOSED PROJECT

Site Street Address: _____

City: _____ State: _____ Zip Code: _____

Folio Number(s) (XXXXXX.XXXX): _____

Section: _____ Township: _____ Range: _____

Name of Water Body at Project Site: _____

2. **PROPOSED USE** ☐ Check box if this project **IS** part of a larger plan of development
- ☐ Private Single-Family Dwelling ☐ Private Multi-Family Dwelling (Condominium, Apartment, etc.)
- ☐ Commercial ☐ Industrial ☐ Other (explain): _____

3. **OWNER OF SUBMERGED LANDS:** _____
- ☐ **Leased Port Property or Port Easement** (Check box if applicable and attach information.)

4. **PREVIOUS TAMPA PORT AUTHORITY PERMITS ISSUED FOR THIS LOCATION**

Permit Number(s) & Date of Issuance: _____

5. **PROJECT DESCRIPTION:** ☐ **BUILD** ☐ **STRUCTURE(S)** ☐ **DREDGING OR EXCAVATING** ☐ **FILLING**

NOTE: Proposed and existing structure features and dimensions must be shown and labeled on project drawings.
M/OHW = Mean or Ordinary High Water elevation line. M/OLW = Mean or Ordinary Low Water elevation line

A. STRUCTURES:

- ☐ **NEW WORK** ☐ **MAINTENANCE / REPLACEMENT** ☐ **ADDITION / MODIFICATION**
- 1) ☐ DOCK ☐ LIFT ☐ OBSERVATION DECK ☐ PIER ☐ ELEVATED BOARDWALK
- ☐ TIE POLES/PILES ☐ BOAT RAMP

- a. Length of Shoreline: _____ Linear Ft.
- b. Number of Existing Docks: _____ # of Existing Boat Slips/Lifts: _____ /
- c. Number of Proposed Docks: _____ # of Proposed Boat Slips/Lifts: _____ /
- ☐ Check box for only Temporary (transient) Mooring ☐ Check box if Fueling Facility is proposed
- d. Length of Structure - M/OHW to Waterward End: _____ Ft. Mooring Water Depth at M/OLW: _____ Ft.
- e. Existing Structure Area: _____ Sq. Ft.
- f. Proposed Structure Area: _____ Sq. Ft.
- g. Overall Pre-empted Area: _____ Sq. Ft.

- 2) ☐ SEAWALL ☐ RIP-RAP REVETMENTS ☐ OTHER SHORELINE STABILIZATION

- a. Length of Shoreline at Site: _____ Linear Ft.
- b. Length of Proposed Work Along Shoreline: _____ Linear Ft.
- c. Seawall Vertical Height: _____ Ft.
- d. Rip-Rap Slope: Horizontal Distance (Shoreline to Toe of Slope): _____ Ft.; Vertical Height: _____ Ft.
- e. Type of Material: _____
- f. Volume of Rock: _____ Cubic Yards (At and Waterward of MHW/OHW Elevation)

- 3) OTHER TYPE OF STRUCTURE(S): (Please Explain) _____

***For Utility Pipeline Projects: Refer to the TPA Engineering Standards for Submerged Land Utility Crossing**

B. DREDGING / EXCAVATION OF SEDIMENTS☐ NEW WORK☐ MAINTENANCE

1) DIMENSIONS OF PROJECT AREA(S) TO BE DREDGED OR EXCAVATED FROM SUBMERGED LANDS:

a. Length: _____ Ft. Width: _____ Ft. ; Total Area: _____ Sq. Ft.

b. Depths: Existing: _____ ; Proposed: _____

c. Volume: Above M/OHW _____ ; Waterward of M/OHW _____ ; Total _____ CY

2) STORAGE OF MATERIAL: ☐ On-site Temporary Storage ☐ Re-use for onsite uplands☐ Off-site Disposal Site Facility Name: _____☐ **Completed PTB Supplemental Form For Dredge Projects is attached.** Note, an attached Affidavit of Authorization from the disposal site's property owner may be required, as applicable to the project.**C. FILLING (SEDIMENT)**

1) VOLUME: Above M/OHW _____ ; Waterward of M/OHW _____ ; Total _____ CY

2) AREA: Above M/OHW _____ ; Waterward of M/OHW _____ ; Total _____ Sq.Ft

3) CONTAINMENT: Seawall ☐ Dikes ☐ Other (explain): ☐ _____

4) TYPE OF MATERIAL: _____

5) SOURCE OF MATERIAL: ☐ On-site ☐ Off-site: _____☐ **Completed PTB Supplemental Form For Fill Projects is attached.**

6. WORK SCHEDULE: To Begin Project On: _____ And Be Completed By: _____

REMARKS / COMMENTS FOR PROJECT:

SECTION III

PROJECT SITE ADJACENT RIPARIAN PROPERTY OWNERS:

(Please include Property Owner or Company Name, Mailing Address, Telephone Number, and Email)

Name of Owner(s) or Contact Person / Title_____
Name of Owner(s) or Contact Person / Title_____
Company Name_____
Company Name_____
Mailing Address_____
Mailing Address_____
City; State; Zip Code_____
City; State; Zip Code_____
Telephone Number/Email_____
Telephone Number/Email

SECTION IV

AFFIDAVIT OF OWNERSHIP OR CONTROL of the property on which the proposed project is to be undertaken
I CERTIFY THAT: **(Must Check the Appropriate Box)**

- ☐ I am the record owner, lessee, or record easement holder of the property described below.
- ☐ I am not the record owner, lessee, or record easement holder of the property described below, but I will have the requisite property interest before undertaking the proposed project. (Please Explain in Remarks/Comments Section)

LEGAL DESCRIPTION OF PROJECT PROPERTY: (Attach or Use additional sheets, if necessary)

Print Name of Owner/Applicant

Signature of Owner/Applicant

Sworn to and subscribed before me at _____ County, _____
, this _____ day of _____ 20 _____

Notary Public

My Commission Expires

SECTION V

CERTIFICATION & AUTHORIZATION:

- a. I authorize the agent listed in Section I to negotiate modifications or revisions, when necessary, and accept or assent to any stipulations on my behalf.
- b. I understand I may have to provide any additional information/ data that may be necessary to provide reasonable assurance of evidence to show that the proposed project will comply with applicable water quality standards or other environmental standards both before construction and after the project is completed.
- c. In addition, I agree to provide entry to the project site for inspectors with proper identification or documents as required by law from the environmental agencies for the purpose of making preliminary analyses of the site. Further, I agree to provide entry to the project site for such inspectors to monitor permitted work, if a permit is granted.
- d. Further, I hereby acknowledge the obligation and responsibility for obtaining all of the local, state and federal permits before commencement of any activity.

I certify that I am familiar with the information contained in this application, and that to the best of my knowledge and belief such information is true, complete, and accurate and complete. I further certify that I possess the authority to undertake the proposed activity.

Signature of Owner/Applicant

Date

NOTE: This application must be signed by the person who desires to undertake the proposed activity or by an authorized agent. **If an agent is applying on behalf of the applicant who is not the property owner, attach proof of authorization for the agent from the property owner.**

PLEASE SUBMIT COMPLETED APPLICATION, REQUIRED DRAWINGS, AND REVIEW FEE(S) TO:

TAMPA PORT AUTHORITY
ATTN: ENVIRONMENTAL DEPARTMENT
1101 CHANNELSIDE DR.
TAMPA, FL 33602